TRAINEE RESEARCH AWARDS

PURPOSE
The UW Department of Psychiatry and Behavioral Sciences is a leader in psychiatric research, yet many of our trainees are not aware of the many exciting opportunities to learn about and participate in research projects. Trainee Research Awards provide funding and faculty support for trainees to participate in mentored research. These awards are part of the Department’s new Clinician Scientist Training Program (CSTP), directed by Jesse Fann, MD, MPH, and supported by Andie Uomoto, MPA, whose mission is to support the development of clinician scientists in our Department.

AWARD
The awards will be one-year grants of $5,000 to $25,000 that provide support for research expenditures, travel expenses to present a poster or paper at a national research conference, up to .05 FTE for faculty mentorship, and/or access to the Clinical Trials Consultation and Technical Assistance Program (see page 2 for details of available services). Awards will be for future work completed within one year of the award with the possibility of a no-cost extension. All awards will be administered through the Department of Psychiatry and Behavioral Sciences.

DUE DATE: Proposals are due August 14, 2023. Awardees will be announced August 31, 2023.

ELIGIBILITY

Applicant
The program is open to incoming third- and fourth-year psychiatry residents, psychology interns and psychiatry or psychology fellows participating in an ACGME or non-ACGME fellowship program that is primarily clinical in nature.

Mentor
A primary mentor must be identified by each applicant. Eligible primary mentors must be full- or part-time (at least 50%) faculty in the Department of Psychiatry and Behavioral Sciences who have a successful track record of funded research. Faculty outside the Department of Psychiatry and Behavioral Sciences may be on an applicant’s mentorship team, but are not eligible for FTE support. Faculty based at the VA are welcome to be primary mentors but cannot be paid FTE.

EXPECTATIONS

Applicant
If funded, applicants must submit a mid-year project report including a budget update and a final project report including a budget reconciliation. Awardees will be asked to present their study and any preliminary results at a Department event, to be determined.

Mentor
Faculty mentors are expected to provide outstanding mentorship and support for a trainee’s research and to be jointly accountable for the achievement of the milestones and goals outlined in the
proposal. This should include collaboration in developing the initial proposal, regularly scheduled check-ins with their mentee to discuss progress and challenges, and research training and support as appropriate for the proposed research project.

APPLICATION PROCEDURE
Applicants need to secure a primary faculty mentor and develop a brief proposal with one to three specific aims, milestones, and a deliverable such as a publication, a research poster, or a grant application, along with a statement of support from the faculty mentor. See the application on page 4 for full details.

Prospective applicants can search for potential projects and/or faculty members doing research that match their interests through the Department’s database of current research projects. Note that it is not an inclusive list but rather a starting place to generate ideas. Jesse Fann, Director of the CSTP, is available to help facilitate the pairing of interested trainees and faculty mentors. He can be reached at fann@uw.edu.

REVIEW CRITERIA
Proposals will be reviewed on the following criteria:

- Likelihood the proposal will help the investigator explore / pursue a career as a clinician scientist
- Approach and feasibility of the idea
- Strength of mentorship team
- Appropriateness of the budget

Clinical Trials Consultation and Technical Assistance Program (C-TAP)

- C-TAP is a service within the Department of Psychiatry and Behavioral Sciences that supports researchers in conducting clinical trials by providing technical assistance and consultation from experienced faculty and staff. Examples include study planning and design consultation, implementation planning and troubleshooting assistance, and dissemination guidance. C-TAP members are most experienced with clinical intervention trials, but can consult on any study involving human subjects research. If C-TAP doesn’t have the answers internally, the consultant will help you find the right resources.
- A free 30-minute initial consultation from C-TAP is available to Trainee Research Award applicants. If appropriate, an additional 3 hours may be provided at no cost.
- Awardees may budget for C-TAP services at $500 for the first three hours and $100/hour for additional services. This expense should be written into the applicant’s proposed budget.
- Please contact ctap@uw.edu with questions or to request a consultation.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>August 14, 2023</td>
<td>Proposals due</td>
</tr>
<tr>
<td>August 31, 2023</td>
<td>Applicants informed of decision</td>
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<tr>
<td>September 1, 2023</td>
<td>Project funding starts</td>
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<tr>
<td>March 1, 2024</td>
<td>Mid-year Progress Report and Budget Update due</td>
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<tr>
<td>August 31, 2024</td>
<td>Project funding ends. No-cost extensions allowed with approval. Those leaving the</td>
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<td></td>
<td>Department of Psychiatry and Behavioral Sciences will have their project</td>
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<td>performance date end before departure.</td>
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<tr>
<td>October 31, 2024</td>
<td>Final Report and Budget Reconciliation due. Those leaving the Department of</td>
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<td>Psychiatry and Behavioral Sciences will have their Final Reports due before</td>
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<td>departure.</td>
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Please contact Andie Uomoto at uomotoa@uw.edu with any questions about your application.
TRAINEE RESEARCH AWARD APPLICATION

Submission Instructions
• Adhere to word limits.
• Send completed applications, including a statement of support from your primary faculty mentor, to Andie Uomoto at uomotoa@uw.edu. Letters of support from other mentors are accepted but not required.
• Application file should be labeled with your last name followed by a shortened title.
• Reach out to Andie Uomoto at uomotoa@uw.edu with any questions.
• Deadline: August 14, 2023 at 11:59 PM

Project Title: ____________________________________________________________

Applicant
Name ________________________________________________________________
Email ________________________________________________________________

Current Status: ( ) Psychiatry Resident; ( ) Psychology Intern; ( ) Fellow
If Fellow, please specify program: ______________________________________

Primary Mentor
Name ________________________________________________________________
Email ________________________________________________________________

Additional Mentor(s) optional (if more than one copy and paste the fields)
Name ________________________________________________________________
Email ________________________________________________________________
Department ____________________________________________________________

Funding Requested $ ____________________________________________________
Background and significance. Briefly describe your research project and the challenge, problem or barrier you seek to tackle. 300 words maximum.

Project team. Describe the team that will execute this project including yourself and your mentor(s). Describe your team’s relevant experience and qualifications that give you confidence you have the right team in place to execute this project. Also describe any anticipated formal or informal collaborations or partnerships (e.g. individuals, organizations, or institutions) and how they will help with your project. 200 words maximum.

Research aims and hypotheses: Describe one to three specific research aims and hypotheses. 1,000 words maximum.

Approach: Describe your research plan, strategies and timeline, including any statistical considerations if applicable. 1,000 words maximum.

Risks. Describe the major risks to success and your intended mitigating strategies. 100 words maximum.

Deliverable(s). What is the intended outcome(s) of your project (e.g., a conference presentation, paper, grant proposal, etc.) 200 words maximum.

Personal statement. Briefly describe how your research project would benefit your professional development and/or career path. 300 words maximum.

References: No more than 10
**Budget.** Please include a budget of your proposal including FTE support for a faculty mentor if such support is requested. Funding duration is one year from time of award execution (or when the applicant leaves the University of Washington). Detail expenses below and provide justification. Unallowable expenses include indirect/overhead costs and patent costs. Reach out to Andie Uomoto at uomotoa@uw.edu with any questions or if you require assistance with creating a budget.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Justification (for salaries include role and FTE)</th>
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<tbody>
<tr>
<td><strong>Salaries</strong>&lt;br&gt;Note: Funding for trainee FTE is not available</td>
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<tr>
<td>Primary mentor</td>
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<tr>
<td>Other</td>
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<tr>
<td><strong>Benefits</strong>&lt;br&gt;Fringe benefits based on payroll load rate in effect</td>
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<tr>
<td><strong>Supplies and Materials</strong></td>
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<td><strong>Equipment</strong> (items over $5,000)</td>
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<tr>
<td><strong>Travel</strong>&lt;br&gt;Per diem lodging/meals/expenses, air fare, mileage, car rental</td>
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<td><strong>Other</strong> (C-TAP assistance, publication costs, conference registration, etc.)</td>
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<td><strong>Total Direct Costs</strong>&lt;br&gt;(not to exceed $25,000)</td>
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SIGN-OFF

Training Director (i.e., Psychiatry Residency Training Director, Psychology Internship Director or Fellowship Training Director)

________________________________________
(signature)

LETTERS OF SUPPORT

Please provide up to three Letters of Support for your proposal. A letter of support from the Primary Mentor is required.